

Arizona SAR III Task Book



AZ SAR III

Rev: Oct. 2017

Task Book Assigned To:

Candidate's Name/Unit #: _____

Phone Number: _____

Task Book Initiated By:

Official's Name: _____

Title: _____

Agency: _____

Phone Number: _____

Address: _____

Date Initiated: _____

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Verification/Certification of Completed Task Book for the Position of:

AZ SAR III

Final Evaluator's Verification

*To be completed **ONLY** when you are recommending the Candidate for certification.*

I verify that (Candidate name) _____ has successfully performed as a Candidate by demonstrating all tasks for the position listed above and should be considered for certification in this position. All tasks are documented with appropriate initials.

Final Evaluator's Signature: _____

Final Evaluator's Printed Name/Unit #: _____

Title: _____

Agency: _____

Phone Number: _____ Date: _____

Agency Certification

I certify that (Candidate name) _____ has met all requirements for qualification in the above position and that such qualification has been issued.

Certifying Official's Signature: _____

Certifying Official's Printed Name: _____

Title: _____

Agency: _____

Phone Number: _____ Date: _____

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ASARCA Task book for the position of: AZ SAR III

Task Book Overview

The AZ SAR III Task Book is designed as a recommended standard for all new Arizona Search & Rescue volunteers. It is meant to provide a foundation of training.

Upon completion of this task book, the candidate will be awarded the AZ SAR III status, signifying the training level of the individual, and they will be ready to fill support roles on Search & Rescue missions.

Tasks within the PTB are numbered sequentially; however, the numbering does NOT indicate the order in which the tasks need to be performed or evaluated.

The bullets under each numbered task are examples or indicators of items or actions related to the task, or minimum requirements for the course to be qualifying to meet standards. The purpose of the bullets is to assist the evaluator in evaluating the candidate, or as a reference for the candidate to adhere to the suggested course standards. The bullets are not all-inclusive. Evaluate and initial ONLY the numbered tasks. DO NOT evaluate and initial each individual bullet.

INSTRUCTIONS FOR THE POSITION TASK BOOK EVALUATION RECORD

Evaluation Record #

Each evaluator will need to complete an evaluation record. Each evaluation record should be numbered sequentially. Place this number at the top of the evaluation record page and also use it in the column labeled "Evaluation Record #" for each numbered task the Candidate has satisfactorily performed.

Candidate Information

Print the Candidate's name, position on the incident/event, home unit/agency, and the home unit/agency address and phone number.

Evaluator Information

Print the Evaluator's name, position on the mission.

Mission Information

Mission #:

Duration: Enter inclusive dates/times during which the Candidate was evaluated.

Mission Kind: Enter the kind of mission (search, rescue, flood, hurricane, etc.).

Location: Enter the geographic area, agency, and state.

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Evaluator's Recommendation

For 1 – 6, initial only one line as appropriate; this will allow for comparison with your initials in the Qualifications Record. Record additional remarks/recommendations on an Individual Performance Evaluation, or by attaching an additional sheet to the evaluation record.

Evaluator's Signature/Unit #

Sign here to authenticate your recommendations.

Date

Document the date the Evaluation Record is being completed.

Evaluator's Relevant Qualification (or agency certification)

List your qualification or certification relevant to the Candidate position you supervised.

Note: Evaluators must be either qualified in the position being evaluated or supervise the Candidate; Final Evaluators must be qualified in the Candidate position they are evaluating.

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Task	Eval Record # / Certificate	Date Completed	Location & Instructor Info
Initial SAR Education			
1. Complete an approved ASARCA Basic Search & Rescue Academy <ul style="list-style-type: none"> • Minimum 16 hours • Includes training blocks on bloodborne pathogens, risk management, tracking, search theory, navigation, etc. 			
2. Complete and present certificate for IS-100. Applicant must take the most current version of the course at time of completion.			
3. Complete and present certificate for IS-700. Applicant must take the most current version of the course at time of completion.			
4. Present 24-hour search pack-see Attachment 1. Pack should address: <ul style="list-style-type: none"> • Survival • First Aid • Navigation • SAR • Personal needs 			
Incident Command System Introduction			
5. Establish and maintain positive interpersonal and interagency working relationships. This should be completed in the context of an actual mission-wildland fire, search and rescue, emergency or non-emergency event, etc.-or in a large incident training mission event.			
6. Apply the ICS. <ul style="list-style-type: none"> • State individual's chain of command. • Discuss ICS forms relevant to position-IAP and 214 forms. 			

Notes:

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Evaluation Record # _____ Evaluator/Instructor Name: _____

Evaluator/Instructor Home Agency: _____

Incident/Event: _____ Date: _____

Notes: _____

Evaluation Record # _____ Evaluator/Instructor Name: _____

Evaluator/Instructor Home Agency: _____

Incident/Event: _____ Date: _____

Notes: _____

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Incident/Event: _____ Date: _____

Notes: _____

Evaluation Record # _____ Evaluator/Instructor Name: _____

Evaluator/Instructor Home Agency: _____

Incident/Event: _____ Date: _____

Notes: _____

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FINAL CANDIDATE APPROVAL BY SAR COORDINATOR

Candidate Information

Printed Name: _____

Home Unit/Agency: _____

Home Unit/Agency Address and Phone Number: _____

Coordinator Information

Printed Name: _____

Home Unit/Agency: _____

Home Unit/Agency Address and Phone Number: _____

Evaluators Recommendation

(Initial only one line as appropriate)

____ 1) The Candidate has successfully performed all tasks in the PTB for the position. I recommend the Candidate be considered for qualification of the position.

____ 2) The Candidate did not complete certain tasks in the PTB in a satisfactory manner and additional training, guidance, or experience is recommended.

____ 3) The individual is severely deficient in the performance of tasks in the PTB for the position and additional training, guidance, or experience is recommended prior to another training assignment.

Record additional remarks/recommendations on an Individual Performance Evaluation, or by attaching an additional sheet to the evaluation record.

Coordinator's Signature: _____ Date: _____

Attachment 1-Recommended Personal Equipment List

The following is a list of equipment that are recommended to be carried in a 24-hour SAR pack. This type of pack is meant to allow the searcher to function effectively for 24 hours out in the field. Items may be on the person or in a backpack. This list is not all-inclusive, however, it is very extensive. Each SAR team leader or coordinator should identify items that are required equipment for their search areas and types of missions.

First Aid-for personal use by crew members

10-Acetaminophen or aspirin tablets	1-Splinter forceps, tweezers
10-Antacid tablets	1-Scissors, multi-purpose
10-Antihistamine, 25mg Benadryl or equivalent	1-Thermal Space Blanket
6-Antiseptic cleansing pads	4-Sterile dressings (4x4 gauze pads)
1-Antiseptic ointment	10-Water purification tabs or purifier
1-Moleskin	2-Pair of latex gloves
4-Roller bandage	

Survival Items

1-Candle, long burning	\$10 in coins and small bills
4-Cotton swabs	1-Razor blade, single edge
5-10 ft-Duct Tape	4-Safety pins, large
2-Leaf bags, Large	2-Towelette or hand wipes
16-Matches in waterproof container	1-Whistle
1-Plastic bag, zip lock, qt. size to contain kit	

Personal Equipment

4-Plastic Bags, Zip lock, various sizes	1-Metal cup or pot
1-Bandana, handkerchief	1-Mirror, small
1-Cap or other headgear	50 ft-twine, sm. rope, or 550 paracord

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2-Carabiner, locking gate	1-Pace counter
1-Clothes bag, waterproof	1-Backpack to carry all equipment
1-Clothing appropriate for climate	1-Pad and pencil
1-Clothing, extra set appropriate for climate	2-Prusik cords (6 & 8 mm-6ft long)
1-Compass	1-Rainwear-durable
2-Flagging tape, roll	1-SAR personal identification
2-Flashlight or lantern	1-Safety Rope 75 ft. (one rescuer life line)
1-Extra batteries for flashlight/lantern	1-Shelter material, 8'x10'
1-Footwear, sturdy	1-Sterno or stove
1-Grid reader (UTM)	1-Socks, extra pair
1-Gloves, leather palm	1-Sunscreen, lotion or spray
1-Insect repellent	1-Tissue Paper
1-Knife, multi-purpose	1-Tracking stick
1-Lip balm with sunscreen	1-Watch
1-Measuring device, 18 in. minimum	2-Water container, at least 1 liter
1-Webbing, 20 ft. length of 1" tubular	1-Wire, 5-10 ft., 14 ga. Steel

Optional SAR items

1-Altimeter	1-Rain cover, pack
1-Binoculars	1-Food, snacks
1-Foam pad	1-Protractor
1-Gaiters	1-Hand held GPS
1-Clear glasses or goggles	Tracking stick/Hiking pole(s)
Hi-viz flagging tape	Drinking water